

RESOLUTION NO. 2023-4

**COUNTY ASSISTANCE
APPROVAL OF THE DESTRUCTION OF
INDIGENT OFFICE RECORDS**

WHEREAS, Bonner County Indigent applications with supporting documentation prior to and including 2017 have been reviewed and found to be “semi-permanent records”, which need to be retained not less than five (5) years, and;

WHEREAS, the Bonner County Clerk is the custodian of these records and has been consulted and does give approval for the destruction of those inactive records older than five (5) years, and;

WHEREAS, the Bonner County Prosecuting Attorney pursuant to Idaho Code 31-871(2)(g) has reviewed the request and has no objection thereto, and;

WHEREAS, Idaho Code 31-871 does authorize the destruction of the above named documents, a detailed list of which is attached to and incorporated herein.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Bonner County, Idaho, that the above-named documents, identified in detail in the attached list, may be destroyed, and the same is hereby approved and adopted as a resolution of the Bonner County Commissioners.

Dated this 24th day of JANUARY, 2023.

BONNER COUNTY COMMISSIONERS



Steve Bradshaw, Chairperson



Asia Williams, Commissioner



Luke Omodt, Commissioner

ATTEST: Michael W. Rosedale

By: 

Deputy Clerk

Dated: 1/24/2023



Bonner County Assistance

1500 Highway 2, Suite 122 • Sandpoint, ID 83864

January 17, 2023

Memorandum

To: Bonner County Commissioners

From: Kevin Rothenberger, Director

Re: Resolution for the destruction of records

The Bonner County Indigent Assistance Office is seeking approval to destroy records as outlined in the Indigent Office Records Retention and Destruction Policy, Resolution 18-14, passed by the Board per Policy 18-14

Distribution: ___ Original to BOCC Office
___ Copy to Indigent Services
___ Copy to BCPA – Bill Wilson

Approved by Legal: 

A suggested motion would be: **Mr. Chairman based on the information before us I make a motion to approve Resolution 23 - 04 for the Approval of the destruction of Indigent Assistance Office Records.**

Recommendation Acceptance: yes no

 Date: 01-24-23
Commissioner Steve Bradshaw, Chairman

Assistance Files to be destroyed after January 1, 2023

2006-150	2017-023
2007-065	2017-024
2008-100	2017-025
2010-100	2017-026
2010-193	2017-028
2012-091	2017-029
2012-189	2017-032
2013-023	2017-033
2015-083	2017-035
2016-037	2017-037
2016-083	2017-038
2016-106	2017-041
2016-108	2017-042
2017/034	2017-043
2017-002	2017-044
2017-005	2017-045
2017-006	2017-047
2017-008	2017-048
2017-010	2017-049
2017-011	2017-051
2017-012	2017-052
2017-013	FY01/02 #160
2017-014	FY03/04 #160
2017-015	FY98/99 #81
2017-017	FY99/00 #26
2017-019	FY99/00 #56
2017-021	

Mental Hold cases	Years
DE Bills Paid	2013
Mental Hold Denied	2014
	2015
	2016
	2017

Resolution approval

3 messages

Kevin Rothenberger <kevin.rothenberger@bonnercountyid.gov>
To: Bill Wilson <bill.wilson@bonnercountyid.gov>

Tue, Jan 17, 2023 at 11:35 AM

Hey Bill
I need your review and approval for the destruction of indigent records.
Its that time of year again.

--
Kevin Rothenberger
Director
Bonner County Assistance
Phone: 208-255-5291 x 2
Fax: 208-255-2554

kevin.rothenberger@bonnercountyid.gov



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Bill Wilson <bill.wilson@bonnercountyid.gov>
To: kevin.rothenberger@bonnercountyid.gov

Tue, Jan 17, 2023 at 1:49 PM

Your message

To: Bill Wilson
Subject: Resolution approval
Sent: 1/17/23, 11:35:20 AM PST

was read on 1/17/23, 1:49:02 PM PST

Bill Wilson <bill.wilson@bonnercountyid.gov>
To: Kevin Rothenberger <kevin.rothenberger@bonnercountyid.gov>

Tue, Jan 17, 2023 at 1:48 PM

Approved.
William S. Wilson, Esq.
Deputy Prosecuting Attorney
Bonner County Prosecutor's Office
127 S. 1st Ave.
Sandpoint, ID 83864
(208) 263-6714
bill.wilson@bonnercountyid.gov

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